

**Tony Kershaw**  
Director of Law and Assurance

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22 November 2019

## **Governance Committee**

A meeting of the Committee will be held at **2.00 pm** on **Monday, 2 December 2019** at **County Hall, Chichester**.

Tony Kershaw  
Director of Law and Assurance

### **Agenda**

1. **Declarations of Interest**

Members and officers must declare any pecuniary or personal interest in any business on the agenda. They should also make declarations at any stage such as an interest becomes apparent during the meeting. Consideration should be given to leaving the meeting if the nature of the interest warrants it. If in doubt please contact Democratic Services before the meeting.

2. **Minutes of the last meeting of the Committee** (Pages 3 - 8)

The Committee is asked to agree the minutes of the meeting held on 9 September 2019 (cream paper).

3. **Urgent Matters**

Items not on the agenda which the Chairman of the meeting is of the opinion should be considered as a matter of urgency by reason of special circumstances.

4. **Proposals for change - Improving Council Governance** (Pages 9 - 36)

Report by the Director of Law and Assurance.

The report provides a context for proposals to change governance arrangements for both executive and scrutiny functions. The Committee is asked to consider a number of changes to how decisions are taken by Cabinet and how the Forward Plan of key decisions will be used. Changes are also proposed to meet the need for more effective scrutiny (these include the recommendations of the Scrutiny Review Panel).

5. **Corporate Parenting Panel Terms of Reference** (Pages 37 - 44)

Report by the Director of Law and Assurance.

The Committee is asked to consider changes to the terms of reference of the Corporate Parenting Panel for recommendation to the County Council.

6. **Review of County Local Committees** (Pages 45 - 54)

Report by the Working Group Chairman.

The Committee is asked to consider and endorse the conclusions and recommendations of the working group set up by the Committee to carry out a full review of all County Local Committees.

7. **Pension Advisory Board - Chairman Appointment Process** (Pages 55 - 58)

Report by the Director of Finance and Support Services and the Director of Law and Assurance.

The Committee is asked to consider the appointment process for members of the Board and the independent Chairman for recommendation to the County Council.

8. **Report of the Member Development Group** (Pages 59 - 62)

Report by the Chairman of the Member Development Group.

To receive the regular report on the work of the Group, member development activities and member training and development priorities and plans.

9. **Appointments to Committees, Panels and Outside Bodies** (Pages 63 - 64)

Note by the Director of Law and Assurance.

The Committee is asked to approve changes to appointment on committees, panels and outside bodies in line with the expressed wishes of the political groups. A note by the Director of Law and Assurance and setting out proposals is attached.

10. **Date of Next Meeting**

The next meeting of the Committee will be held at 2.15 p.m. on Monday, 20 January 2020 at County Hall, Chichester.

**To all members of the Governance Committee**